# **Print on Letterhead**

## **Beneficiary Identification Form**

Name of the person opening the account	
Name of the legal entity for which the account is being opened	
Account Type	
Custodian Name	

Information about each individual who directly or indirectly has ownership through any contract, arrangement, understanding, relationship or otherwise, equivalent to 20% or more of the shares or voting rights in the legal entity described above.

Full Name	Nationality	Date of birth	Place of birth	Document Type (Passport) for Non-Resident, (ID) for Qatari and Resident	Document number	Expiry Date	Residence Address	Tax identification number or its equivalent in the country of residence

Information about individuals who have clear responsibility in the management of the legal entity described above (an individual who directly or indirectly controls the management of the institution) Example:

• Executive Officer, Senior Manager (e.g. CEO, Chief Financial Officer, Chief Operating Officer, Managing Director, General Partner, President, Vice President or Treasurer) or any other individual who regularly performs similar tasks.

Name	Date of birth	Address	Passport No.	Expiry Date	Passport Issuing Country

I /We ----- authorized to sign on behalf of (company / Fund /legal arrangement), the legal form shall be determined according to the case (and the fact of the proof of delegation attachment), undertake to provide the new information in the event of any change to any of the aforementioned information or if the account data is requested to be updated by .....

Name: .....

Position: .....

Signature: ...... Seal of the company: ......

### **Beneficiary Identification Form - Frequently Asked Questions**

#### 1- What is this form?

It is a form to help combat money laundering and terrorist financing, QFMA legislation requires licensors to obtain, verify and preserve information about the beneficial owners of a legal entity. Legal entities can be misused to cover up financial crimes. Requesting disclosure of senior individuals from owners or controllers of the legal entity (e.g. beneficial owners) assists in the investigation and prosecution of these crimes.

#### 2- Which parties shall fill out this form?

The form shall be completed by the person opening the account on behalf of the legal entity with any financial services institution as defined in the AML/CFT Rules of the Qatar Financial Markets Authority. It shall be completed on the letterhead of the legal entity.

#### 3- What information shall I provide?

This form requires the submission of the name, address, date of birth, passport number or similar information of the following individuals (i.e. beneficial owners):

- (1) Every individual, if any, who directly or indirectly owns 20% or more of the shares or voting rights of the legal entity (e.g. every natural person who owns 20% or more of the shares of the corporation)
- (2) Any individual with clear responsibility for the management of the legal entity (an individual who directly or indirectly controls the management of the enterprise, (e.g. Chief Executive Officer, Chief Financial Officer, Chief Operations Officer, Managing Director, General Partner, President / Vice President or Treasurer).

The number of individuals who meet the definition of "beneficial owner" may vary. Depending on the actual circumstances, anywhere from zero to five individuals may be identified under paragraph (1). Regardless of the number of individuals defined under paragraph (1), you must provide identifying information to at least one individual under paragraph (2). In some cases, the same person may fall under both paragraphs (e.g., a chairman who owns 30% of the corporation's shares or voting rights). Thus, the completed form contains the identifying information of at least one individual under paragraph (2) and up to five individuals (that is, at least one individual under paragraph (2) and five 20% shareholders under paragraph (2).

The Financial Institution must obtain a valid passport copy for each of the beneficial owners of this list.